



## **QUOTATION**

**Item #L-12/26**

### **Supply & Delivery of 1-Ton Truck with Dump Body**

Notes:

A viewing of the existing unit will be held on Tuesday, August 18, 2026 . Refer to Instructions to Bidders #3 – Viewing for further details.

## Supply & Delivery of 1-Ton Truck with Dump Body

### TABLE OF CONTENTS

|                                             |   |
|---------------------------------------------|---|
| PART A. - INSTRUCTIONS TO BIDDERS .....     | 1 |
| 1. DEFINITIONS .....                        | 1 |
| 2. ENQUIRIES .....                          | 1 |
| 3. VIEWING .....                            | 1 |
| 4. PRICING .....                            | 1 |
| 5. RECEIPT OF QUOTATIONS.....               | 1 |
| 6. SUBMISSION OF QUOTATIONS.....            | 1 |
| 7. POTENTIAL IMPACT OF TARIFFS .....        | 2 |
| 8. ADDENDA.....                             | 3 |
| 9. ALTERNATE BIDS.....                      | 3 |
| 10. WITHDRAWAL OF QUOTATIONS.....           | 3 |
| 11. REJECTION OF QUOTATIONS .....           | 3 |
| 12. AWARD AND EXECUTION OF QUOTATIONS ..... | 3 |
| 13. TRADE AGREEMENT ACKNOWLEDGEMENT .....   | 4 |
| PART B. – SUPPLEMENTAL CONDITIONS.....      | 5 |
| A) Application.....                         | 5 |
| B) Local License Requirements.....          | 5 |
| C) Schedule .....                           | 5 |
| D) Selection Process/Criteria.....          | 5 |
| E) Submittal Requirements.....              | 6 |
| F) Cost Adjustment.....                     | 6 |

**Appendix 1 - Specifications**

**Appendix 2 - Life Cycle Cost Evaluation**

**Appendix 3 - Guaranteed Buy Back**

#### **Bid Form**

The following information is available for download on the City of Brandon website <https://purchasing.brandon.ca:>

1. Pictures of Existing Unit

## **PART A. - INSTRUCTIONS TO BIDDERS**

### **1. DEFINITIONS**

Where in the Quotation Documents where the singular or masculine are used, the same shall be construed as meaning the plural or the feminine or the neuter as the context may reasonably require, and where the following terms are used, the intent and meaning shall be, unless the context otherwise requires, as follows:

“Bidder” means any person submitting a Bid Submission for work, which includes but is not limited to vendor, supplier, firm, contractor, architect, consultant, proponent, or tenderer.

“City” means the Municipal Corporation of the City of Brandon.

“Bid Submission” means an offer from a Bidder in response to a Bid Solicitation.

“Quotations Documents” means the Invitation to Bid, these Instructions to Bidders, Supplemental Conditions, the Bid Form, Specifications, and all Addenda.

### **2. ENQUIRIES**

Administrative inquiries and requests for clarification of the Bid process shall be made to the Procurement Specialist in writing to **[purchasing@brandon.ca](mailto:purchasing@brandon.ca)** and must be received not less than five (5) calendar days prior to the date for closing of Bids.

### **3. VIEWING**

The existing unit will be available for viewing on Tuesday, August 18, 2026 from 9:30 a.m. to 10:30 a.m. at Civic Services Complex, 900 Richmond Avenue East. This viewing is not mandatory but will be the only opportunity to view/inspect the unit. Sign in will be required at the reception desk of the Civic Services Complex.

### **4. PRICING**

Prices shall be in Canadian Funds and shall be the total cost to the City of Brandon, including all applicable Federal and Provincial Taxes, duties, license costs, fees, insurance, workers compensation, vacation pay and all other charges, costs and assessments with all items being F.O.B., Civic Services Complex, 900 Richmond Avenue East, Brandon, Manitoba. It is the Bidder's sole responsibility to determine whether or not taxes are applicable.

### **5. RECEIPT OF QUOTATIONS**

The Quotation must be received by the method indicated below before 5:00:00 p.m. local Brandon time, **Tuesday, August 25, 2026** to be accepted as a bona fide Bid Submission.

Bid Submissions must be received by the City before the stipulated closing time. Late Bid Submissions will not be accepted.

### **6. SUBMISSION OF QUOTATIONS**

The Bidder shall submit their Quotation on original or unaltered copies of the Bid Form provided herein. Any information provided by the City on any form must not be altered by the Bidder unless instructed to do so by written Addenda. The Bidder shall initial and date each correction, change, and/or erasure on the Bid Form. The Bid Form shall be clearly signed by the Bidder and shall clearly indicate the address of the Bidder, the Bidder's telephone number, and the date on which the Bid Form was signed by the Bidder.

Bids submitted by a partnership shall be signed and sealed in the name of the partnership by the authorized signing and sealing officers of the company. The name of the company and the names of the company along with titles of the signing officers shall be clearly printed in the spaces provided on the Bid Form.

The Bid Submission shall be submitted to the City by the following method:

**Via Online Bidding Platform (E-submission)**

One (1) copy of an electronic Bid Submission in .PDF format shall be submitted via the "Submit Online Bid" link for the associated Bid Opportunity on the City of Brandon Purchasing & Tenders website: <https://purchasing.brandon.ca>.

The City utilizes an online bidding platform where electronic Bid Submissions may be submitted until the closing time indicated herein for receipt of Quotations.

The procedure for submitting electronic Bid Submissions can be viewed on the City's Purchasing & Tenders website or by clicking [here](#). Failure to follow the procedure as indicated may result in a Bid Submission not being received. Any failure or delay in the transmission or storage of an electronic Bid Submission is the sole responsibility of the Bidder and not of the City.

The City will ONLY accept electronic Bid Submissions uploaded to the City's online bidding platform. Electronic Bid Submissions sent via e-mail will **not** be accepted. If a Bidder encounters issues uploading an electronic Bid Submission, contact the City's Procurement Services Department at 204-729-2251.

A Bid Submission will only be considered to have been submitted once it has been received by the City in the online bidding platform. The time the Bid Submission is received shall be determined by the City's server time, which is linked to National Institute of Standards & Technology time. Bidders are advised the time the electronic Bid Submission is received is based on when the Bid Submission is received by the City's server.

A confirmation webpage will display advising the Bid Submission was submitted successfully and a confirmation email will be sent. Bidders should not consider their Bid Submission to have been submitted if the confirmation webpage does not display and a confirmation email is not received.

Bid Submissions received via the online bidding platform are held securely and are inaccessible by Procurement Services staff until after the stipulated closing date and time.

**Mail, Courier, Hand Delivered, Facsimile or E-mail Submissions Are Not Accepted.**

**7. POTENTIAL IMPACT OF TARIFFS**

Bidders are expected to investigate alternative sources of supply in order to reduce or eliminate cost adjustments after the Closing Date.

Pricing is to be submitted based on the information in effect at the Closing Date.

Schedule and cost adjustments will be permitted only in instances where information was not known at the Closing Date. Bidders will be required to provide tariff number(s) for the item(s) and sufficient evidence that this information was not known at the time the bid was submitted.

Refer to Supplemental Conditions, Section F) Cost Adjustment for information on cost adjustment provisions.

## **8. ADDENDA**

The City shall have the right to amend the Quotation Documents prior to the date set for receipt of Bids. Revisions or clarifications will be issued in the form of Addenda forwarded to all registered recipients of the Documents. Verbal and other interpretations or clarifications will be binding only when confirmed by written Addenda. Bidders shall acknowledge receipt of all Addenda to the Quotation Documents in the space provided on the Bid Form. Failure to acknowledge all Addenda may cause the Quotation to be rejected.

## **9. ALTERNATE BIDS**

Alternate Bid Submissions are accepted. A separate Bid Form and Appendix 1 offering an alternate may be attached to the Bid Submission, but a Bid Submission in the proper form must be offered complete and in no way be made conditional upon the terms contained in the separate Bid Form and Appendix 1. A note "See Alternate Attached" may be added to the Bid Submission.

## **10. WITHDRAWAL OF QUOTATIONS**

A Bidder shall be permitted to withdraw their Quotation, without penalty, if such request is received in writing by the Procurement Specialist, prior to the time specified herein for receipt of Bids:

The City of Brandon  
410-9th Street  
Brandon, MB R7A 6A2

Ph: 204-729-2251  
E: [purchasing@brandon.ca](mailto:purchasing@brandon.ca)

The City shall retain the Quotation until after the time specified herein for the receipt of Quotations. The submission will be opened to verify that the name and signature of the person requesting the Quotation be withdrawn is the same as the name and signature of the person who submitted the Quotation. If the information is the same, the Procurement Specialist will declare the Bid withdrawn.

## **11. REJECTION OF QUOTATIONS**

The City reserves the right to reject any or all Quotations, the City in its sole discretion may reject as non-compliant any Quotation which contains omissions, erasures; is ambiguous or unclear as to meaning or intent; is incomplete, illegible, conditional or contains a qualifier; contains any non-requested alterations or additions to the information provided by the City; is obviously unbalanced; or fails to comply sufficiently with the Instructions to Bidders. The City may, in its sole discretion, waive any and all defects, informalities, and accept any Quotation, as compliant, which it considers is in the best interest of the City of Brandon.

## **12. AWARD AND EXECUTION OF QUOTATIONS**

The City reserves the right to cancel this Quotation at any time. The Award of the Quotation, if it is to be awarded, shall be made within sixty (60) calendar days of the date on which the Quotations were opened, unless an extension of the said sixty (60) days is mutually agreed upon in writing between one or more Bidders and the City. Should no award be made within the said sixty (60) days or within any mutually agreeable extension thereof, then all Bidders shall be relieved of any obligation to enter into a Contract.

The award of the Quotation will not be binding until the successful Bidder has received written notification of the award of the Quotation from the Procurement Specialist of the City of Brandon. No other act of the City shall constitute an award of the Quotation. The award of the Quotation shall fall under the governing laws of the Province of Manitoba.

The lowest or any Bid will not necessarily be accepted.

### **13. TRADE AGREEMENT ACKNOWLEDGEMENT**

Trade Agreements help create market access for goods and services by reducing barriers. Each trade agreement is comprehensive and outlines a number of provisions. This project is subject to the Canadian Free Trade Agreement (CFTA) and the Northwest Trade Partnership Agreement (NWTPA).

## **PART B. – SUPPLEMENTAL CONDITIONS**

### **The City of Brandon For Supply & Delivery of 1-Ton Truck with Dump Body**

#### **A) Application**

- A.1 The City requires the supply and delivery of one (1) 1-Ton Truck with Dump Body. This unit is used for various applications related to municipal parks and recreation work. The Unit to be replaced is T-133A 2014 FORD F-350 4X4 with 11' dump body.
- A.2 The unit must operate within temperature ranges from -50°C to +40°C in all types of weather conditions.
- A.3 This unit must meet all Canadian Federal, Provincial, Municipal Safety Regulations and Standards.
- A.4 Any item(s) not specifically requested but known to the Bidder as being necessary for the safe, efficient use of the equipment proposed shall be clearly noted on the Bid Form. Otherwise it will be assumed this item will be supplied at the proposed price.
- A.5 Submit a full brochure, specification sheet and/or build/order sheets on the unit being sold.
- A.6 Appendix 1 indicates the minimum specifications and must be filled in and submitted with the Bid Form.

#### **B) Local License Requirements**

Any persons conducting business within the City of Brandon from a Brandon residential address must have a valid Business License. This includes agents from companies that are not based in Brandon but where the agent is conducting their business from a Brandon address. Non-compliance will result in rejection of a Bid.

All successful Bidders of construction or service work for the City of Brandon, whether Brandon-based or otherwise, must obtain a City of Brandon License. This is not applicable to suppliers from outside of the City who supply the City of Brandon with goods for the sole use of the City.

Any inquiries on the above should be directed to Municipal Licensing at 204-729-2230.

#### **C) Schedule**

The City of Brandon intends to evaluate the Quotations and provide recommendations to Procurement Services within four (4) weeks of Quotations closing.

#### **D) Selection Process/Criteria**

- a) Cost; and
- b) Delivery date.

The City reserves the right to contact or interview any or all Bidders to clarify their Bid Submission.

The City will normally award contracts to the lowest competent Bidder meeting the required specifications. However, the City retains the right to reject any or all Bids and take into consideration past performance of bidders on similar contracts, both in and out of the City and such other factors the City considers relevant including the timing of services to be provided.

**E) Submittal Requirements**

Limit the submittal to 8½"x11" pages. Failure to include the following information will render the Bid Submission non-compliant.

**Please include the following:**

If submitting multiple Bids, all of the items listed below are required for each Bid Submission.

- 1) Bid Form (any or all options);
  - a. Option A) – Purchase of New Unit Only
  - b. Option B) – Purchase of New Unit WITH Trade In of Existing Unit
  - c. Option C) – Sale of Existing Unit ONLY
- 2) Appendix 1
- 3) Product Information
  - a. Full brochure, detailed specification sheet and/or a Build/Order sheet outlining all mandatory and preferred specifications bid on or a website link(s).
  - b. Fuel economy information
- 4) Warranty and Preventative Maintenance Information
  - a. Warranty details
- 5) Guaranteed Buy Back Information (if applicable) - if offering a buy back, the Bid Submission must include provisions outlining process for the buy back. If not included, it will be interpreted the provisions in Appendix 3 Guaranteed Buy Back will prevail.

**F) Cost Adjustment**

1. The Contract Price shall be adjusted (increase or decrease) for any change in law or tax imposed under:
  - a. the Excise Act
  - b. the Excise Tax Act
  - c. the Customs Act
  - d. the Customs Tariff Act
  - e. the Retail Sales Tax Actthat occurs **after** the Closing Date that directly affects the goods supplied or the cost of the goods to the Successful Bidder.
2. The Successful Bidder shall substantiate the value by providing the Contract Administrator with relevant records to verify the change in price.
3. The Successful Bidder will be required to provide satisfactory proof that alternative options have been investigated in order to reduce or eliminate price changes for tariffs.

## APPENDIX 1

### SPECIFICATIONS ITEM #L-12/26

#### Supply & Delivery of 1-Ton Truck with Dump Body

Appendix 1 must be completed and included with the Bid Submission.

Specifications marked as “XXXXXXXXXX” indicates the City deems this as a mandatory requirement and no deviation will be accepted.

Each specification requires a response of either “YES” or “NO” to confirm whether the proposed unit meets or does not meet that specification.

- For specifications where “NO” is indicated a written description in the “deviations” column is required
- For specifications where a response is not provided (YES or NO is not indicated) the City will evaluate the response as a “NO” meaning the specification is not met

Literature submitted as per Section E – Submittal Requirements will be used in the evaluation to validate Bidder self-declarations provided in Appendix 1.

The following specifications are the minimum specifications acceptable by the City. Actual specifications may exceed these specifications. If they do, note in the “Deviations (If Any)” column. Should the proposed unit have additional features that are not in the specifications, include details with the Bid Submission so the submission can be fairly evaluated.

| SPEC # | DESCRIPTION                                                                                                                                  | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
|        | <b>VEHICLE/ EQUIPMENT TYPE</b>                                                                                                               |                |              |                        |
| 1.     | Unit to be of a 1-ton design 3500/F350 or equivalent                                                                                         |                |              | XXXXXXXXXX             |
| 2.     | Unit to be a class 3 truck with a GVWR between 10,001 lbs. and 14,000 lbs.<br><br>State:<br>• Make: _____<br>• Model: _____<br>• GVWR: _____ |                |              | XXXXXXXXXX             |

| SPEC #                     | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 3.                         | <p>Diesel engine sufficient to power the unit under typical municipal operations, including hauling and winter applications, for a 1-ton truck (e.g., 3500 / F-350 or equivalent), with a minimum of 300 HP and compliant with current emission standards.</p> <p>Specify:</p> <ul style="list-style-type: none"> <li>Engine: _____</li> <li>Horsepower (HP): _____</li> <li>Torque (lb-ft): _____</li> <li>Emission Standard: _____</li> <li>Fuel Economy (as per manufacturer's published specifications): _____ LPH</li> </ul> <p>(Must provide supporting manufacturer specification sheets.)</p> |                |              | XXXXXXXXXX             |
| 4.                         | 4-Wheel drive system with the ability to switch from 2WD to 4WD while vehicle is in motion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                |              | XXXXXXXXXX             |
| 5.                         | Automatic transmission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |              | XXXXXXXXXX             |
| 6.                         | Block Heater                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                |              | XXXXXXXXXX             |
| 7.                         | Pressurized coolant system with antifreeze good to - 50° Celsius                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                |              | XXXXXXXXXX             |
| 8.                         | <p>Batteries to be a H.D maintenance free type</p> <p>State:</p> <ul style="list-style-type: none"> <li>Number of batteries: _____</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |              | XXXXXXXXXX             |
| 9.                         | <p>Batteries preferred minimum of 650 CCA capacity</p> <ul style="list-style-type: none"> <li>CCA of each battery: _____</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                |              | XXXXXXXXXX             |
| 10.                        | Heavy duty cooling capacity radiator capable of cooling A/C and transmission system adequately                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |              | XXXXXXXXXX             |
| 11.                        | Fuel/Water Separator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |              | XXXXXXXXXX             |
| <b>CHASSIS &amp; FRAME</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |              |                        |
| 12.                        | 60" cab axle.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |              | XXXXXXXXXX             |
| 13.                        | Exterior colour to be white                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |              | XXXXXXXXXX             |
| 14.                        | Vehicle must be designed as to allow the work crew easy access to the material in the box without having to climb the side of the vehicle with side(s) down                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |              | XXXXXXXXXX             |
| 15.                        | <p>Minimum 150 Amp Alternator</p> <ul style="list-style-type: none"> <li>State amp: _____</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |              | XXXXXXXXXX             |
| 16.                        | Hydraulic Anti-lock Braking System (ABS)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                |              | XXXXXXXXXX             |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                                                          | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 17.    | Heavy Duty Suspension.                                                                                                                                                                                                                                                                                                               |                |              | XXXXXXXXXX             |
|        | <b>STANDARD EQUIPMENT</b>                                                                                                                                                                                                                                                                                                            |                |              |                        |
| 18.    | Wheels and tires to be optimized to allow for maximum load distribution, in conjunction with axles and suspension. Tires to be all season radials.<br><br>State:<br>• Tire size: _____<br>• Brand/type: _____                                                                                                                        |                |              | XXXXXXXXXX             |
| 19.    | Dual rear wheels.                                                                                                                                                                                                                                                                                                                    |                |              | XXXXXXXXXX             |
| 20.    | Limited Slip Rear Axle                                                                                                                                                                                                                                                                                                               |                |              | XXXXXXXXXX             |
| 21.    | Heavy Duty Mud Flaps                                                                                                                                                                                                                                                                                                                 |                |              | XXXXXXXXXX             |
| 22.    | Fuel tank to be 100L minimum<br>• State capacity : _____ L                                                                                                                                                                                                                                                                           |                |              | XXXXXXXXXX             |
| 23.    | Back up lights and alarm. Alarm to be a minimum of 97dB.                                                                                                                                                                                                                                                                             |                |              | XXXXXXXXXX             |
| 24.    | Crew cab                                                                                                                                                                                                                                                                                                                             |                |              | XXXXXXXXXX             |
| 25.    | Vinyl upholstery on seats                                                                                                                                                                                                                                                                                                            |                |              | XXXXXXXXXX             |
| 26.    | Floor - Vinyl Floor Covering                                                                                                                                                                                                                                                                                                         |                |              |                        |
| 27.    | Cab to include overhead courtesy light and moveable sun visors.                                                                                                                                                                                                                                                                      |                |              | XXXXXXXXXX             |
| 28.    | Interior 12v Power Point                                                                                                                                                                                                                                                                                                             |                |              | XXXXXXXXXX             |
| 29.    | 12-volt electrical system                                                                                                                                                                                                                                                                                                            |                |              |                        |
| 30.    | Cruise control                                                                                                                                                                                                                                                                                                                       |                |              | XXXXXXXXXX             |
|        | <b>STANDARD EQUIPMENT</b>                                                                                                                                                                                                                                                                                                            |                |              |                        |
| 31.    | Standard air conditioning<br>• State type of AC: _____                                                                                                                                                                                                                                                                               |                |              | XXXXXXXXXX             |
| 32.    | Power Steering.                                                                                                                                                                                                                                                                                                                      |                |              | XXXXXXXXXX             |
| 33.    | Pre-wired for 12V 2-way radio<br>• (battery power, ignition power, and ground)                                                                                                                                                                                                                                                       |                |              | XXXXXXXXXX             |
| 34.    | The unit shall be fully compatible with the City of Brandon's existing Geotab telematics system. The successful bidder shall provide and install any required adapters, harnesses, interfaces, modules, programming, or additional components necessary to ensure full compatibility and operation at no additional cost to the City |                |              | XXXXXXXXXX             |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                      | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 35.    | Tilt steering                                                                                                                                                                                                                                                                                                                                                                                                                    |                |              | XXXXXXXXXX             |
| 36.    | Power windows and power door locks and power mirrors                                                                                                                                                                                                                                                                                                                                                                             |                |              | XXXXXXXXXX             |
| 37.    | AM/FM radio, antenna and speakers with Bluetooth hands-free phone usage                                                                                                                                                                                                                                                                                                                                                          |                |              | XXXXXXXXXX             |
| 38.    | Rear back up colour camera and monitor                                                                                                                                                                                                                                                                                                                                                                                           |                |              | XXXXXXXXXX             |
| 39.    | Rear 2" ball pintle hitch with trailer wiring.                                                                                                                                                                                                                                                                                                                                                                                   |                |              |                        |
| 40.    | Front & rear tow hooks                                                                                                                                                                                                                                                                                                                                                                                                           |                |              | XXXXXXXXXX             |
| 41.    | Trailer tow mirror package.                                                                                                                                                                                                                                                                                                                                                                                                      |                |              | XXXXXXXXXX             |
| 42.    | Full length Nerf bars / Step Bars                                                                                                                                                                                                                                                                                                                                                                                                |                |              | XXXXXXXXXX             |
| 43.    | Winter front and bug screen                                                                                                                                                                                                                                                                                                                                                                                                      |                |              |                        |
| 44.    | All clearance lights to be in compliance with CMVSS 108 and LED and shall be mounted in shock resistant rubber grommets                                                                                                                                                                                                                                                                                                          |                |              |                        |
| 45.    | Unit shall be equipped with four (4) amber LED warning lights (other than the factory 4-way flashers), consisting of: <ul style="list-style-type: none"> <li>Two (2) amber LED warning lights mounted at the front corners of the dump body, one (1) on each side, and facing outward.</li> <li>Two (2) amber LED warning lights mounted at the rear corners of the dump body, one (1) on each side, facing rearward.</li> </ul> |                |              | XXXXXXXXXX             |
| 46.    | Unit shall be equipped with one (1) Whelen amber LED light bar (Part #LP R2LPPA) mounted on the cab guard. The light bar shall be fully wired, installed, and controlled by a dedicated switch located inside the cab.                                                                                                                                                                                                           |                |              | XXXXXXXXXX             |

| SPEC #           | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 47.              | Rear-mounted LED directional traffic arrow board for traffic control. The traffic arrow board shall be mounted on the cab guard and controlled from inside the cab.<br><br>The successful bidder shall supply and install one (1) D&R LED-20TD-AIK-WT directional traffic arrow board, complete with all required wiring harnesses, mounting brackets, hardware, and in-cab switch controls. The system shall be fully wired, installed, tested, and operational upon delivery |                |              | XXXXXXXXXX             |
| 48.              | Lockable, frame mounted tool box located on passenger side. Toolbox should be large enough to accommodate chains and small tools.<br><br>State:<br><ul style="list-style-type: none"> <li>Length: _____</li> <li>Width: _____</li> <li>Height: _____</li> <li>Material: _____</li> </ul>                                                                                                                                                                                       |                |              | XXXXXXXXXX             |
| <b>DUMP BODY</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |              |                        |
| 49.              | Dump box to be between 2 and 4 yards in size and hold a min of 3500lbs. (without side boards)<br><br>State:<br><ul style="list-style-type: none"> <li>Size: _____ yd<sup>3</sup></li> <li>Weight: _____ lbs</li> </ul>                                                                                                                                                                                                                                                         |                |              | XXXXXXXXXX             |
| 50.              | Box size should be optimized to maintain compliance while fitting on chassis:<br><br>State dimensions:<br><ul style="list-style-type: none"> <li>Width: _____</li> <li>Length: _____ (108" preferred)</li> <li>Front Height: _____</li> <li>Side Height: _____ (12"-17" preferred)</li> <li>Rear Height: _____</li> </ul>                                                                                                                                                      |                |              | XXXXXXXXXX             |
| 51.              | Minimum 7-gauge construction throughout on dump body                                                                                                                                                                                                                                                                                                                                                                                                                           |                |              | XXXXXXXXXX             |
| 52.              | Front wall to be constructed with Sloped ¼ cab protector and slotted viewing window in shield.                                                                                                                                                                                                                                                                                                                                                                                 |                |              | XXXXXXXXXX             |
| 53.              | Reinforced rear edge of floor sheet to prohibit deflection and maintain a positive tailgate seal                                                                                                                                                                                                                                                                                                                                                                               |                |              | XXXXXXXXXX             |
| 54.              | Under structure to be either stacked or interlocking beams with cross members designed for maximum load support. Please provide details.                                                                                                                                                                                                                                                                                                                                       |                |              | XXXXXXXXXX             |
| 55.              | Reinforced fold down sides.                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |              | XXXXXXXXXX             |

| SPEC #                        | DESCRIPTION                                                                                                                                                                                    | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 56.                           | Dirt-shedding top rails                                                                                                                                                                        |                |              | XXXXXXXXXX             |
| 57.                           | Roll up tarp for dump box constructed of PVC. Must have the ability to be deployed or stowed by a single operator with minimal effort.                                                         |                |              | XXXXXXXXXX             |
| 58.                           | Full height boxed rear corner posts to conceal and protect all tailgate hardware.                                                                                                              |                |              | XXXXXXXXXX             |
| 59.                           | Top of side rails should be equipped with front and rear board pockets with retaining holes to accommodate a 2X6 board min.<br>• State: _____                                                  |                |              | XXXXXXXXXX             |
| 60.                           | Two-way tailgate with fully boxed brace frame and two vertical braces, equipped with spreader chains and banjo eye chain holders in corner posts                                               |                |              | XXXXXXXXXX             |
| 61.                           | Box to be sandblasted or acid washed primed and finished black. Powder coat preferred.<br>• State finish: _____                                                                                |                |              | XXXXXXXXXX             |
| <b>HYDRAULIC SYSTEM</b>       |                                                                                                                                                                                                |                |              |                        |
| 62.                           | 12v double acting electric over hydraulic power pack with corded remote control                                                                                                                |                |              | XXXXXXXXXX             |
| 63.                           | Hoist to be of a single cylinder design.                                                                                                                                                       |                |              | XXXXXXXXXX             |
| 64.                           | Vendor to provide detailed specifications on hoist as attachment                                                                                                                               |                |              | XXXXXXXXXX             |
| 65.                           | Body prop(s) to support unloaded body when maintenance is required.                                                                                                                            |                |              | XXXXXXXXXX             |
| <b>ADDITIONAL INFORMATION</b> |                                                                                                                                                                                                |                |              |                        |
| 66.                           | Colour coded wiring harnesses                                                                                                                                                                  |                |              | XXXXXXXXXX             |
| <b>SAFETY ITEMS</b>           |                                                                                                                                                                                                |                |              |                        |
| 67.                           | The following safety equipment to be supplied and mounted in cab by the Successful Bidder:<br>• 5 lb. ABC fire extinguisher<br>• Class 2 First Aid kit<br>• Safety triangle kit<br>• Spill kit |                |              | XXXXXXXXXX             |
| 68.                           | Manitoba vehicle safety certified with certification decal affixed to window                                                                                                                   |                |              | XXXXXXXXXX             |
| <b>WARRANTY</b>               |                                                                                                                                                                                                |                |              |                        |
| 69.                           | Bidder to supply information on standard warranty included with purchase price.                                                                                                                |                |              | XXXXXXXXXX             |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 70.    | <p>Factory Warranty - indicate term for all standard warranty items.</p> <ul style="list-style-type: none"> <li>• Engine: _____</li> <li>• Transmission: _____</li> <li>• Differentials: _____</li> <li>• Chassis (includes cab/body): _____</li> <li>• Electronics/electrical: _____</li> <li>• Other _____</li> </ul> <p>A separate sheet containing terms and conditions, specify calendar days and hour usage for the warranty period must be included as part of the bid submission</p> |                |              | XXXXXXXXXX             |
| 71.    | <p>Basic vehicle (cab and chassis) warranty</p> <ul style="list-style-type: none"> <li>• Months: _____</li> <li>• KM: _____</li> <li>• Hours: _____</li> </ul> <p>Provide literature on powertrain coverage, corrosion perforation.</p> <p>Supply information on standard warranty included with purchase price. Any exceptions to the warranty shall be clearly indicated in the Bid Submission</p>                                                                                         |                |              | XXXXXXXXXX             |
| 72.    | <p>Base engine warranty</p> <ul style="list-style-type: none"> <li>• Months: _____</li> <li>• KM: _____</li> <li>• Hours: _____</li> </ul> <p>Supply information on standard warranty included with purchase price. Any exceptions to the warranty shall be clearly indicated in the Bid Submission</p>                                                                                                                                                                                      |                |              | XXXXXXXXXX             |
| 73.    | <p>Base after treatment warranty</p> <ul style="list-style-type: none"> <li>• Months: _____</li> <li>• KM: _____</li> <li>• Hours: _____</li> </ul> <p>Supply information on standard warranty included with purchase price. Any exceptions to the warranty shall be clearly indicated in the Bid Submission</p>                                                                                                                                                                             |                |              | XXXXXXXXXX             |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 74.    | <p>Option: Extended engine and after treatment warranty as complete coverage with no deductible</p> <ul style="list-style-type: none"> <li>Months: _____</li> <li>KM: _____</li> <li>Hours: _____</li> </ul> <p>Provide coverage details as an attachment.<br/>Indicate pricing on the Bid Form.</p>                                                                                                                                                                      |                |              | XXXXXXXXXX             |
| 75.    | <p>Option: Vehicle (cab and chassis) Extended Warranty Minimum 3 years/480,000 KM complete coverage with no deductible.</p> <ul style="list-style-type: none"> <li>Months: _____</li> <li>KM: _____</li> <li>Hours: _____</li> </ul> <p>Provide coverage details as an attachment.<br/>Indicate pricing on the Bid Form.</p>                                                                                                                                              |                |              | XXXXXXXXXX             |
| 76.    | <p>All warranty work to be performed in the Brandon, MB area at no travel cost to the City. If the repairs require for the unit to be moved, the successful Bidder is responsible for paying all costs associated with this whether it is the successful Bidder's employees or the City's employees who transport the unit.</p>                                                                                                                                           |                |              | XXXXXXXXXX             |
| 77.    | <p>If unit is to be out of service for more than seven (7) days due to warranty work.</p> <ul style="list-style-type: none"> <li>The successful Bidder is responsible to provide a replacement unit that meets the specifications as outlined, or alternatively approved by the Manager of Fleet Services; or</li> <li>The successful Bidder will be required to reimburse the City the total costs associated with renting a replacement unit for that period</li> </ul> |                |              | XXXXXXXXXX             |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
|        | <b>PREVENTIVE MAINTENANCE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |              |                        |
| 78.    | <p>Bidder to supply as part of submission a detailed description of the manufacturer's recommended preventative maintenance program for ten (10) years or 320,000 kms. Please state cumulative cost to perform these items at current rates (used for evaluation only).</p> <p>Minimum package contents are as follows:</p> <p>Include details for each:</p> <ul style="list-style-type: none"> <li>• Engine oil/filter change</li> <li>• Engine air filter service</li> <li>• Transmission</li> <li>• Differential services</li> <li>• Cooling system service</li> <li>• Hydraulic system services</li> <li>• Wheel/axle services</li> <li>• Additional services offered (state types)</li> </ul> <p>This package shall contain similar terms and conditions as standard warranty.</p> <p>Estimated</p> <ul style="list-style-type: none"> <li>• 7 Yr. PM Costs: _____ (taxes extra)</li> </ul> |                |              | XXXXXXXXXX             |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 79.    | <p>Training on operation and maintenance for operators and mechanics to include but not limited to:</p> <p>Operators:</p> <ul style="list-style-type: none"> <li>• Overview of controls, options, special features &amp; safety</li> <li>• Daily &amp; weekly checks &amp; maintenance</li> <li>• Operation of unit (driving)</li> <li>• Operation of equipment &amp; attachments in the appropriate work environment</li> </ul> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Overview of controls, options, special features &amp; safety</li> <li>• Maintenance intervals</li> <li>• Inspection &amp; adjustments of components</li> <li>• Operation of unit (driving)</li> <li>• Operation of equipment</li> <li>• Overview of chassis components: design, operation &amp; service recommendations (engine, transmission, differential brakes, etc.)</li> <li>• Review of high maintenance items</li> </ul> <p>Parts Clerk;</p> <ul style="list-style-type: none"> <li>• Review of high maintenance items</li> <li>• Suggested parts stock inventory</li> </ul> <p>Specify the number of hours of training provided.</p> <ul style="list-style-type: none"> <li>• Operators: _____</li> <li>• Mechanics: _____</li> <li>• Parts Clerk: _____</li> </ul> <p>All costs associated with this service are to be included in the Total Bid Price or are payable by the successful Bidder.</p> |                |              | XXXXXXXXXX             |
| 80.    | <p>Successful Bidder to supply one (1) service manual, one (1) operator's manual, one (1) parts manual and one (1) electrical schematics. USB's or online preferred. The successful Bidder is responsible for all costs associated with the USB or online service. The City will require access to online service for life cycle of the unit</p> <ul style="list-style-type: none"> <li>• State type: _____</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |              | XXXXXXXXXX             |
| 81.    | <p>Successful Bidder to provide comprehensive preventive maintenance recommendations and preventive maintenance schedules for all major components</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |              | XXXXXXXXXX             |
| 82.    | <p>Successful Bidder to provide one (1) copy of line assembly data sheets</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |              | XXXXXXXXXX             |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                             | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
| 83.    | Successful Bidder to supply build sheet stating the manufacturer's parts numbers for filters, belts, accessories, etc                                                                                                                                                                                   |                |              | XXXXXXXXXX             |
|        | <b>BUY BACK</b>                                                                                                                                                                                                                                                                                         |                |              |                        |
| 84.    | <p>The City prefers a multiyear buyback.<br/>List Guaranteed Buy Back prices:</p> <p>7 years or 8,400 hours \$ _____</p> <p>Note: The term for the buyback will begin on the day that the unit goes into operation for the City. Details of the buy back shall be submitted on a separate form</p>      |                |              | XXXXXXXXXX             |
|        | <b>DELIVERY</b>                                                                                                                                                                                                                                                                                         |                |              |                        |
| 85.    | The City will perform an acceptance inspection when the unit is received on site. If the unit does NOT meet the City's specifications the unit will be refused. If the unit meets the specifications, the City will holdback 10% of the payment until the "work in progress" inspections are performed. |                |              | XXXXXXXXXX             |
| 86.    | The City reserves the right to evaluate multifunction season equipment up to one (1) year. During this time all concerns will be documented and addressed between successful Bidder and the City.                                                                                                       |                |              | XXXXXXXXXX             |
|        | <b>REFERENCES</b>                                                                                                                                                                                                                                                                                       |                |              |                        |
| 87.    | <p>Contact information for two (2) references whom you've provided the same or similar equipment to:</p> <p>1. Company: _____<br/> Contact Name: _____<br/> Contact #: _____</p> <p>2. Company: _____<br/> Contact Name: _____<br/> Contact #: _____</p>                                                |                |              |                        |

| SPEC # | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Meets<br>(Yes) | Spec<br>(No) | Deviations<br>(if any) |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|------------------------|
|        | <b>TRADE-IN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |              |                        |
| 88.    | <p>The trade-in unit is offered on an 'as is, where is' basis, with no warranties or guarantees expressed or implied by the City. Bidders are responsible and shall be deemed to have satisfied themselves as to the condition of the trade-in unit through the information provided by the City and any inspection opportunity made available prior to bid closing.</p> <p>No adjustments or reductions to the submitted trade-in value, inspection fees, administrative fees, transportation costs, reconditioning charges, or any other deductions shall be permitted after bid closing.</p> <p>The submitted trade-in value shall remain firm unless the unit sustains material damage or experiences a significant change in condition after bid closing and prior to transfer to the successful bidder</p> <p>Existing Unit<br/>T-133A 2014 FORD F-350 4X4<br/>Approximate hours: 6,920.00<br/>Serial # 1FD8W3HT6EEA39425</p> <p>Pictures of the unit are available for download on the City of Brandon website <a href="https://purchasing.brandon.ca">https://purchasing.brandon.ca</a></p> <p>Note: The unit will not be released until the new unit is received and in operation</p> |                |              |                        |

## **APPENDIX 2**

### **Buy Back**

As a means of cost containment, the City has under taken a guaranteed buy back program.

The guaranteed buy back is a means of determining future value of vehicles/equipment being offered.

The City reserves the right not to exercise any buy back.

If the City chooses to exercise a buy back, the following procedure will be followed:

1. The City will notify the successful Bidder of its intent to exercise the buy back.
2. Both parties will inspect the vehicle/equipment.
3. Based on these inspections, minor repairs may be made; a follow up inspection may be carried out by either the City or the successful Bidder.
4. After all inspections and repairs (if required) are complete, the successful Bidder will meet with the City and based on the terms and conditions of the buy back agreement, a mutually agreeable fair value will be set for the vehicle/equipment.
5. If a mutual and fair value cannot be agreed upon then the City reserves the right not to accept the buy back offer.
6. Once a value is agreed upon, the successful Bidder will then submit an offer of purchase for the vehicle/equipment with that value.
7. Once the payment is received, the City will release the vehicle/equipment to the successful Bidder along with all appropriate paperwork confirming the sale and release of the vehicle/equipment.

If a guaranteed buy back is offered, include the terms and conditions in the Bid Submission.

(Bidder to Initial)  
.../2

**Option B) Purchase of New Unit WITH Trade in of Existing Unit:**

**Year, Make & Model:** \_\_\_\_\_

|                         |                 |
|-------------------------|-----------------|
| Base Price              | \$ _____        |
| Less Trade In of T-133A | \$ _____        |
| Plus (5%) G.S.T.        | \$ _____        |
| Plus (7%) MB R.S.T.     | \$ _____        |
| <b>TOTAL BID PRICE</b>  | <b>\$ _____</b> |

| Spec # | Item                  | 7 Years<br>8,400 hours |
|--------|-----------------------|------------------------|
| 86     | Guaranteed Buy Back * |                        |

\*Applicable taxes will apply at that time

\*\*Taxes included in Maintenance Prices

| Spec # | Item                                         | Cost (excluding taxes) |
|--------|----------------------------------------------|------------------------|
| 74     | Extended Warranty Engine and After Treatment |                        |
| 75     | Extended Vehicle Warranty (cab & chassis)    |                        |

Delivery date in number of calendar days from receipt of purchase order: \_\_\_\_\_ days\*

**Option C) Sale of Existing Unit ONLY:**

**Purchase of Unit T-133A, 2014 FORD F -350 4x4**

**Serial # 1FD8W3HT6EEA39425, Approximate Hours: 6,920**

|                        |                 |
|------------------------|-----------------|
| Base Price             | \$ _____        |
| Plus (5%) G.S.T.       | \$ _____        |
| Plus (7%) MB R.S.T.    | \$ _____        |
| <b>TOTAL BID PRICE</b> | <b>\$ _____</b> |

If you are exempt from paying MB RST, please state RST #: \_\_\_\_\_

**Note: This unit will not be released until the new unit is received by the City and is in operation.**

\_\_\_\_\_  
(Bidder to Initial)

.../3

Note: Review Section E Submittal Requirements to ensure all documentation is submitted.

We hereby acknowledge receipt of the following Addenda to the Quotation Documents:

|                    |                     |
|--------------------|---------------------|
| Addendum No. _____ | Date Received _____ |
| Addendum No. _____ | Date Received _____ |
| Addendum No. _____ | Date Received _____ |

|                      |                 |                            |
|----------------------|-----------------|----------------------------|
| _____<br>(Signature) | _____<br>(Date) | _____<br>(Witnessed by)*** |
|----------------------|-----------------|----------------------------|

I am authorized to bind the Corporation

\_\_\_\_\_  
Print Name of Witness

\*\*\*This document must be witnessed to be compliant.